



Manchester Essex Regional School District
36 Lincoln Street
Manchester-by-the-Sea, Manchester, Massachusetts 01944

Home Education Plan Proposal

One must obtain approval from the Superintendent of Schools or his/her designee prior to removing his/her child(ren) from the public schools and beginning a home education program. If one begins a home education program without the necessary approval, the Superintendent may initiate truancy proceedings or a care and protection petition.

Instructions: Please complete this form and attach any additional information per School Committee policy and mail to: Angela Bik, Interim Director of Curriculum and Technology, Manchester Essex Regional Schools, 36 Lincoln Street, Manchester, MA 01944.

A. Home School Education Plan for the 2022-2023 Academic Year:

Parent/Guardian Name: _____

Address: _____

Telephone: Day: _____ Evening: _____ E-mail: _____

Student Name _____ Date of Birth: _____
Month Day Year

Age as of September 1, 2020: _____

Grade Level for 2020-2021: _____

Please indicate which school your child would be enrolled if they did attend MERSD:

B. Select the method of evaluation you wish to use:

- Portfolio with progress report submitted to the Principal and the Director of Curriculum.
(*Select one*) Quarterly: ___ Semi-Annually: ___ Annually: ___ by June 30th of the Home School Year.
- Standardized test results identified and acceptable to the Principal, Director of Curriculum, and the home educator(s) by June 30th of the home education year. Name of test: _____
- An independent report made by someone acceptable to the Principal, Director of Curriculum, and the home educator(s) by June 30th of the home education year.
Name of Independent Reporter/Organization _____

C. The following signature confirms the intent to provide a minimum of 900 hours of instruction at the elementary and middle school levels and 990 hours at the high school level.

Signature of Parent or Guardian *Date*

D. The signature of the school official indicates final confirmation of this plan. A copy of the signed form will be sent to the parents. A parent/administrator conference will be scheduled to discuss the plan if it is deemed necessary.

Signature of Superintendent or Designee *Date*